

BUILDING & CONSTRUCTION EDUCATION

This course has been designed specifically for anyone involved in the process of estimating or tendering and project management, and will be of particular interest to Managers, Estimators, Project Managers, Project Coordinators and Works Managers involved in, or intending to be involved in, the area of estimating and tendering.



Preparing Successful Tenders

Aimed at the Building and Construction Industry

Course Overview:

This **ONLINE** course is delivered via a combination of video instructions and examples, course workbook and exercises.

This course provides details of processes for building and construction estimating and tendering. Aspect focused on in the course will include costing of buildings works, using unit rates to cost major building trades, assessing project preliminaries, overheads and profit, submitting tenders, tender negotiations and post tender administration.

Preparing Successful Tenders - Designed by Builders for Builders

- Introduction to Estimating
- Understanding the project & reviewing project documents
- Performing quantity take-offs
- Organising and planning how the work will be performed
- Using unit rates for materials, plant, equipment & subcontract
- Labour rates and productivity
- Estimating general conditions
- Reviewing subcontract prices
- Developing mark-ups
- Presenting the summary schedules for tender
- Post tender negotiations
- Practical case studies